

**Signature School PTSA
2017-2018 Volunteer Opportunities**

International Dinner (August 26, 2017) | Coordinate volunteers for set-up and clean-up, publish volunteer/guest sign-up, advertise event and coordinate entertainment.

Chairperson: Dana Jones Volunteer

Ford Drive 4UR School Fundraiser (September 16, 2017) | This will be our largest fundraiser of the year. We have the potential to raise \$8,000!

Chairpersons: Amy Wolf, Cheryl Brice, Linda Santore McClain Volunteer

Teacher Wish List Donations (Fall) | Obtain list from school of items needed by teachers and staff. Compose volunteer sign-up to collect items.

Chairperson: Jennifer Potter Volunteer

Main Street Attraction Liason(Friday, October 13th) | Plan, oversee and advertise event. Meet with city officials for electrical/lighting needs and street closure. Work with students on club booths and map locations of booths.

Chairperson: Karen Cinelli Volunteer

Main Street Attraction Silent Auction (Friday, October 13th) | Solicit donations of auction items and supervise other parents to obtain auction items, organize donated items for display, run the silent auction, set-up and clean-up.

Chairperson: Katrinka Rynder Volunteer

Barnes & Nobles Fundraiser (November 19th, 2017 In-Store Event) | Obtain required reading booklist from teachers, advertise event, coordinate parent and student volunteers and student performers for the in-store event.

Chairperson: Christine Boss Volunteer

Faculty Meeting Snacks (All School Year) | Seek food donations for faculty meetings the 1st Wednesday of every month, set-up and clean-up. Meetings begin at 3:30 p.m.

Chairperson: Amy Wolf Volunteer

Hospitality Committee (All School Year) | This committee is contacted via email to provide food items for various PTSA events. This committee furnishes the food at the monthly teachers meetings and other events benefiting our teachers, students and parents. We try to have 15-20 people on this committee so that you can donate only when convenient.

Chairperson: Amy Wolf and Karen Cinelli Volunteer

Fundraiser Program Coordinator (All School Year) | Promote Amazon Smile and Schnucks eScrip

Chairperson: Volunteer

Give Back Events Fundraiser (All School Year) | Contact local restaurants and organize/advertise fundraiser events.

Chairperson: Volunteer

Hangers | Provide clothing and hygiene items for EVSC students in need. Volunteers will organize a hygiene drive in the spring and coordinate a fall and spring workday for parents and Signature students at Hangers located at AIS (former location of North High School).

Chairperson: Amy Wolf Volunteer

IB/AP Testing Snacks (Spring) | Secure donations of healthy snacks and drinks for student testing days.

Chairperson: Jennifer Potter Volunteer

Ink Recycling (All School Year) | Coordinate and promote donations of recycled ink cartridges.

Chairperson: Jennifer Potter Volunteer

Instrumental Music Nights (Fall & Spring) | These two events benefit the Signature Choir and Signature Band. Request gaming permit for the raffle from the state, attend the raffle and collect raffle proceeds. You are not responsible for securing the raffle item.

Chairperson: Volunteer

Reflections | There are entries in 7 areas (dance, journalism, visual arts, etc.) that are judged locally and forwarded to Indiana PTA for judging. Detailed information/guidelines are available from Indiana PTA. Entries are collected and sent to Indiana PTA in early January with final judging in February.

Chairperson: Volunteer

Senior Gift (May 2018) | Apply for permit to shut Main Street traffic for Senior Photo day. Purchase/wrap senior photo in a frame as a gift for each senior to be presented at the Senior luncheon.

Chairperson: Volunteer

Senior Honors Night (May 21, 2018) | Host senior awards night reception. Providing cake, snacks and punch.

Chairperson: Volunteer

Senior Luncheon (May 22, 2018) | Host formal luncheon for seniors, teachers and staff.

Chairperson: Volunteer

Spirit Wear (Fall & Spring) | Organize committee to supervise spirit wear designs, order and distribute items.

Chairperson: Maria Elena Thompson Volunteer

Teacher & Staff Birthdays (All School Year) | Obtain a list of staff and teacher birthdays and place a signed card and gift card in their mailbox on their birthdays.

Chairperson: Beth Hafele

Teacher & Staff Appreciation Week (Spring) | Plan two menus, seek food and beverage donations, set-up and clean-up.

Chairperson: Volunteer

Teacher and Staff Holiday Luncheon (December) | Coordinate luncheon before winter holiday break. Seek parent volunteers for donations, set-up, decorations and clean-up.

Chairperson: Kim Rashada Volunteer

Teacher Back-To-School Breakfast (August 2018) | Breakfast served at teachers meeting before school year begins. Create menu, seek food and beverage donations, set-up and clean-up.

Chairperson: Volunteer

I am interested in volunteering:

Call me Email me

Name___

Phone___

Email___