

Signature PTSA Meeting Minutes
January 11, 2017
Evansville Central Library, Browning Room

Meeting was called to order at 6:07pm by President Karen Cinelli. Introductions were made.

Attendance -- Karen Cinelli, Shelley Starks, Shannon Barchett, Cheryl Brice, Jennifer Potter, Sue Schmidt, Jahara Tapel, Beth Hafele

Secretary Report – Sue Schmidt made a motion to approve the December minutes, Cheryl Brice seconded. The minutes were approved.

Treasurer Report – The following was reported by Treasurer Jahara Tapel

- Current Balance \$20,290.40
- Ford Drive for Your School check in the amount of \$6530 was received. Follow up with Ford to determine why we did not receive the max dollar amount. A thank you note will be sent as well as signs in the window / Facebook post / daily bulletin showing appreciation for those who were able to come down and drive for the school. Notification was also received that Signature PTSA can apply to participate again next year.
- Clarification on Teacher Birthday account and Main Street Attraction expenses were made.
- Barnes and Noble Fundraiser brought in \$1436.42 (down \$30 from last year)
- Give Back Updates
 - Azzip Proceeds-- \$99.02
 - Freddy's Proceeds -- \$35.84

Committee Reports --

- **Teacher and Staff Luncheon** December 19th -- great success, many compliments. Was held at Party Central.
- **January Teacher Meeting** – January was a success. Lots of parents willing to donate the requested items.
- **Give Back Night Fundraisers:** Sue Schmidt
 - Azzip -- \$99.02, East Side location won
 - Panera – still have not received distribution, Sue will follow up on this.
 - McAlister's Deli hosting give back on Tuesday, January 17th. All day, all locations – just have to mention Signature, 15% donation.
 - Recommendations made to check on future give backs at Hacienda, Acropolis, Chipotle, Olive Garden. Jahara volunteered to look into Chipotle.
 - New Chair is needed – McCalister's was Sue's last event.

- **Trivia Night** – Saturday, February 25th. Co-Chairs: Sue Schmidt, Shelley Starks and Shannon Barchett
 - Event will be held at Crescent Room, Ticket are \$40 per person and Students are welcome
 - Chairs have been attending other Trivia Nights in area to help benchmark
 - Emcee for evening – looking at Ryan Nowak
 - Lots of discussion on Trivia Night
 - Main Activities targeted for the first year are (1) Tickets; (2) Food; and (3) Trivia
 - Tickets – printing of 300 (room capacity is 325) through ticketprinting.com (\$70) – must sell 100 tickets (breakeven point) by end of January or cancel the event
 - Suggestions were made
 - to sponsor a teacher to attend and sit at your table
 - Combining corporate donation sheet for Main Street Attraction to also cover Trivia Night
 - VIP table, \$10 extra receives Hors D’oeuvres
 - Volunteers are very low at this point. Will be soliciting additional help from students, can be used towards their community service hours.
 - Allison will check on gambling portions and obtain appropriate paperwork from state (Heads / Tails, Half Pot)
 - Jahara will look into possible addition of Silent Auction for event
 - Food – caterers will be from Kanpai, Jason Manuz. Asian bar served buffet style. Cash bar, caterer will cover the liquor license / bartender portion.
- **Teacher Wish List and Signature Car Decals:** Jennifer Potter
 - Request has been sent to teachers and currently receiving great response. Once list is final, Jennifer will get a new sign up out for parents who wish to donate.
 - Some confusion on car decals. PTSA ordered clings at the same time the school ordered magnetic car decals. Jennifer and Ms. Muehlbauer are working on a solution to make both styles available.
- **Penguin Mascot** – preliminary drawings are in the works. Mrs. Hitchcock still needs to address with staff to make sure there are no concerns before proceeding with student body voting on the winning design.
- **Courier and Press Outstanding Educators in Vanderburgh County:** Deadline is January 27th. PTSA would like to encourage the nomination of Jean Hitchcock as Building Principal. Also encouraging members to nominate teachers from Signature.

Vice President’s Report -- Cheryl Brice

- Membership is up to date. Cards should be going out within the next week. May set up a table to sell additional memberships at Trivia Night.

President's Report – Karen Cinelli

- Indiana State PTA has several upcoming events: If anyone is interested in attending the Indiana Legislative Conference and / or the PTA State Conference please see Karen for more information.
- Information on the IB program received from Shannon Hughes was distributed to Sophomore parents in attendance.
- Proposed dates for the Fall 2017 PTSA meeting were presented. Would like Allison to get the dates reserved with the EVPL for use of the Browning Room. Brief discussion / comments on those dates. Karen will go back and further review the dates. They will be published at a future time.
- Recently added Chairs -- Thank you, thank you.
 - Hangers Supply Drive: Amy Wolf
 - Student Appreciation Day: Dana Jones
 - Teacher Appreciation Events: Amy Wolf
 - Teacher Birthday/Gift Card Program: Beth Hafele will take over for the 2017-2018 School Year
- Still Need: Give Back Event Chairman for now and continuing into 2017-2018 School Year.
- Senior Honors Night Chairmen: Seeking a Junior Parent as Chairman. Jennifer Potter volunteered. Reception for families will be on 5/15.
- Senior Luncheon: Seeking a Senior Parent as Chairman. Sue Schmidt and Shannon Barchett volunteered. Date will be either 5/16 or 5/17.
- Officers for 2017-2018 School Year – Election to be held in May
 - President – Karen will remain another year unless there is a volunteer to take the position.
 - Vice President – Cheryl Brice will remain for 2nd year.
 - Secretary – Open, Allison Shira has served her 2 years.
 - Treasurer – Open, Jahara Tapel has a graduating Senior.
- Inquiry made to ask Bob Koch to attend the May meeting as a guest speaker. Topic of Charter Schools.
- **Upcoming Meetings**

January Fun Friday Meeting Friday, January 27, 2017 8:30 a.m. - 9:45 a.m. Old Nation Bank-One Main Street in The Deli	February PTSA Meeting Central Library: Browning Room Wednesday, Feb 8th Noon - 1:30p.m.
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Meeting was adjourned at 7:47pm

Respectfully Submitted,

Acting Secretary – Beth Hafele (in the absence of Allison Shira)