

Signature PTSA Meeting Minutes  
February 14, 2018  
Noon – 1:30pm  
Central Library, Browning Room A

Meeting was called to order by Signature PTSA President Karen Cinelli.

**Attendance** – Karen Cinelli, Maria Elena Thompson, Amy Wolf, LeAnn Freeman, Kim Wahl, Amy Hoon and Beth Hafele

**Secretary Report** – LeAnn Freeman made a motion to approve the January minutes, Amy Wolf seconded. The minutes were approved.

**Treasurer Report:** The following was reported by Treasurer Amy Hoon

- January ending balance \$17,123.35 in PTSA account.
- No change in the gaming account.
- Working on calculating the sales / profit on the Signature decals. Have 152 clings left and 398 stickers.
- Will begin working on next year's budget
- Will roll the cookbook project to next year in conjunction with International Dinner

**Committee Reports:**

- Signature Spirit Wear: Maria Elena Thompson and Tara Blessinger
  - Targeting sales dates of April 2-12; Will include opportunity for next year's incoming Freshman to place orders.
  - Delivery target date of 1<sup>st</sup> week of May
  - Currently talking with 3 vendors. Committee meeting 02/14. Will then schedule time to meet with Mrs. Hitchcock for approval of designs.
- Give Back Events: LeAnn Freeman
  - Panera Bread -- Tues. February 20th 4:00 - 8:00 p.m.
  - Waiting on call back from Culvers.
  - Considering combining meet and greet with a give back
  - Also looking into Hacienda West and Turoni's Main Street
- Hangers Toiletry Drive: Amy Wolf
  - March 12th - 16th
  - March 13<sup>th</sup> work night
- Teacher and Staff Appreciation Week: Amy Wolf
  - May 21<sup>st</sup> – lunch; May 23<sup>rd</sup> – breakfast
  - Working on a gift for the teachers

Request made for possible parent panel as a "speaker" at upcoming meeting – upper class parents Q&A with the lower grades.

### Presidents Report:

- Note: 1/2 Day of School on Monday, February 19th. Students dismissed at 11:30 a.m.
- Profession Development: Staff and Teachers will receive Alice Training / Active Shooter Response. Chad Torrel conducting the training
- Movement on the Incoming Freshmen Wait List: Two students.
- Incoming Freshman Shadowing through March 9th. Deadline for Acceptance: March 15th.
- Executive Assistant Position: Still Interviewing Candidates
- Membership: PTSA Welcome Letter included in Freshman Enrollment Packet
- Membership: PTSA Presence at Freshman Orientation. Tentative Date: Evening of April 6th
- Committee Chairman Needed for:
  - Student Appreciation Event (Friday during lunch, believe April 27th) – LeAnn Freeman, Amy Hoon, Kim Wahl and Amy Wolf volunteered
  - Senior Honors Night (Cake and Punch Reception. May 21, 2018 6pm; at St Vincent Manor)
  - International Dinner: Anjanette Sylla Chairperson / Kim Rashada co-chair Possible dates: August 18th or 25<sup>th</sup>
  - Barnes and Noble Book Fair – Kim Wahl volunteered to chair

### School Needs:

- They can always use Kleenex and Clorox Wipes season. And, if you are willing to donate nutritious foods and snacks, the Student Food Drawer needs restocking.

### Upcoming Activities:

#### March PTSA Meeting

Wednesday, March 14th

6:00 p.m. - 7:30p.m.

Central Library

Browning Room

#### PTSA Fun Friday

Casual Morning Get Together for Parents

Friday, February 23rd

8:30 a.m. - 9:45 a.m.

Old National Bank-One Main Street

The Deli-1st Floor

Meeting adjourned

Respectfully Submitted,

Secretary – Beth Hafele