

Signature PTSA Meeting Minutes
April 11, 2018
Noon - 1:30pm
Central Library, Browning Room A

Meeting was called to order by Signature PTSA President Karen Cinelli.

Attendance – Amy Wolf, Emily Elsea, Karen Cinelli, Maria Bulkley, Cheryl Brice, Kelly Sweeney, Cindi Watkins, LeAnn Freeman, Maria Elena Thompson, Kim Wahl, Cristina Melvin, Amy Hoon, Jennifer Potter, and Beth Hafele

Secretary Report – Amy Wolf made a motion to approve the March minutes, Cheryl Brice seconded. The minutes were approved.

Treasurer Report: reported by Treasurer Amy Hoon

- March ending balance \$16,987.76 in PTSA account
 - Give Backs have boosted the account, those were not budgeted for this fiscal year.
- No change in the gaming account.
- Auditing Committee: Three non-check signers needed. Meeting held in July or August. Audit must be completed prior to any checks being written for next school year.
 - Karen Cinelli and Amy Hoon will participate to field any questions.
 - Volunteers – Cindi Watkins, LeAnn Freeman and still need one more.
- School Donation: Would like to make the donation to the school at the May PTSA Meeting. Amy Hoon will work with the officers to verify amount once Spirit Wear sales close and budget for next year can be reviewed. Targeting \$8000 to match what has been given the past several years.
- Request made to have a work day to organize the 6th floor kitchen / PTSA storage.

Committee Reports:

- Hangers – Amy Wolf
 - Toiletry Drive March 12th - 16th: -- grocery cart full of donations plus \$36 in cash.
- Give Backs -- LeAnn Freeman
 - Panda Express – Thursday, April 19th from 11am to 10pm (20%)
 - March was MOD pizza – made \$123.00
- Student Appreciation Luncheon -- LeAnn Freeman and Amy Hoon:
 - Request for additional \$100 in the budget – approved
 - Will use signugenius.com to request drinks, volunteers, etc
 - Caterer is Marcos pizza, in addition will have a Dairy Queen Sundae bar
- Signature Spirit Wear -- Maria Elena Thompson and Tara Blessinger
 - Online sale is live. Has been sent to incoming Freshman as well as current students.
 - Distribute week of May 9th. For incoming freshman they may pick up from school or the items will be held until bookstore in the fall.
- Teacher and Staff Appreciation Week -- Amy Wolf:
 - May 21st (lunch), 22nd (lunch with Senior Class), and 23rd (breakfast)
 - Working on glass containers with SIGNATURE SCHOOL vinyl on them and filled with school supplies (pens, pencils, highlighters, dry erase). Jennifer Potter will help with the school supplies from the Wish List account
- AP Snacks -- Jennifer Potter
 - Request has been sent.
- Senior Banquet / Luncheon – Jennifer Potter
 - May 22nd at First Presbyterian Church on 1st Street
 - Will need help setting up that morning
 - Slight issue on frames – may have resolved with input from those in attendance
 - Working on caterer for event

- Senior Honors Night Cake and Punch Reception -- Linda Sartore
 - Monday, May 21st at St Vincent Manor
- International Dinner -- Anjanette Sylla
 - Date confirmed -- Saturday, August 18th
 - Planning Meeting: June 1st from Noon - 2:00 p.m.; Central Library: 2nd Floor meeting Room (NOT the Browning Room)

Presidents Report:

- Freshmen Orientation: Success! 12 new members/32 decals sold/One Auction Volunteer/15 Schnucks eScrip
- Movement on the Incoming Freshmen Wait List: 17 Students Have Been Pulled Off Wait List
- Maria Bulkley – volunteered to work with other incoming freshman parents to have an event sometime in June. A signup sheet was circulated for volunteers. Looking at an ice breaker / meet and greet type event for kids and parents.
- Metropolitan Evening of Music: 2 PTSA Parents needed to help at Raffle Friday, April 27th – Amy Wolf and Maria Elena Thompson volunteered.
- 2018-2019 PTSA Board Election May 9th. Also: Special Guest Speaker-Mr. Robert Koch II
 - Slate: Co-Presidents: Kim Wahl and Serena Loria. Vice-Presidents: LeAnn Freeman and Linda Sartore. Treasurer: Amy Hoon. Secretary: Beth Hafele.
- Volunteer Sign-Up Sheets Available for 2018-2019 PTSA Projects
- Back to School Breakfast: Date to be Determined. Probably - Monday, August 6th Chairman Needed. Note this is a 7am start.
- Book Store Hours:
 - Aug 1st: Noon - 3:00, Sophomores – Seniors A-M
 - Aug 2nd: Freshmen Noon - 2:00, NHS Mentoring event from 9am – noon that day
 - Aug 3rd: 9:00 a.m. – Noon, Sophomores – Seniors N-Z
- Barnes and Noble Fundraiser needs a chair. Amount projected to earn should also be lowered in next years' budget. Due to changes made in Barnes and Nobles system, total projected income is much lower.
- Remember: School is Out on Friday, April 20th

School Needs:

- Shelby Roscoe asked that we restock Kleenex and Hand Sanitizer

Upcoming Activities:

May PTSA Meeting

Wednesday, May 9th

Appetizer Reception: 5:30pm

Meeting: 6-7:30pm

Central Library Browning Room

Special Guest: Mr. Robert Koch II

April Fun Friday

Friday, April 27th

8:30am – 9:45am

Old National Bank – One Main Street

The Deli – 1st Floor

Meeting adjourned

Respectfully Submitted,

Secretary – Beth Hafele