

Signature PTSA Meeting Minutes  
April 12, 2017 (noon – 1:30pm)  
Evansville Central Library, 2<sup>nd</sup> floor conference room

Meeting was called to order by President Karen Cinelli. Introductions were made.

**Attendance** -- Karen Cinelli, Amy Hoon, Cheryl Brice, Jennifer Potter, Amy Wolf, Jahara Tapel, Beth Hafele

**Secretary Report** – Jennifer Potter made a motion to approve the March minutes, Amy Wolf seconded. The minutes were approved.

**Treasurer Report** – The following was reported by Treasurer Jahara Tapel

- Current Balance \$18,517.73
- Give Back Updates
  - Dairy Queen Proceeds-- \$140.91 (opportunity for a 2<sup>nd</sup> give back with DQ for later in April)
  - Escrip (Schnucks) Proceeds -- \$154.44
- Year End Audit
  - Will need 3 volunteers, non-check signers, to review this year's books. Date to be set at May meeting, but targeting July timeframe (must have June month end from bank)

**Committee Reports:**

- April Teacher Meeting Snacks went well. New Chairperson Needed for 2017-2018 – Amy Wolf volunteered to Chair.
- Metropolitan Evening of Music April 28<sup>th</sup>: Allison Shira  
– event is held at Tropicana. One additional volunteer is needed to help with the raffle.
- Student Appreciation Day: Friday, April 28<sup>th</sup>: Dana Nelson  
– volunteers are needed to help set up and serve that morning / lunch time frame. Request for drinks has been met.
- AP / IP Testing Snacks: Jennifer Potter  
– Request has been emailed requesting small waters and healthy snacks for Mrs. Doyle to use during testing. A total of 900 tests will be administered  
– Note for future – Sam's and Schnucks will donate water for testing with several month advance notice
- Teacher Wish List and Testing Clocks: Jennifer Potter  
– Did not do the 2<sup>nd</sup> semester wish list. Limited items requested, will hold those for 1<sup>st</sup> semester next fall.  
– Mrs. Doyle has requested clocks, digital, for testing and use at the Y. Clocks are \$39.99 and she would like 6 of them. Motion made by Jennifer Potter to purchase the requested clocks. Amy Wolf seconded. Motion approved. Jennifer will coordinate ordering with Mrs. Doyle.

- Signature Decal Sales and Freshman Backpacks: Jennifer Potter
  - Over \$100 worth of clings / stickers / decals sold at Freshman orientation
  - Verification on budgeted amount for Freshman backpacks. Price held on the backpacks used this year, and those have held up well...should be good for next year.
- Teacher Appreciation: Amy Wolf
  - Dates Set: Monday, May 15th (Jimmy Johns sandwiches with salads, desserts and waters) and Wednesday, May 17th (breakfast). Invitations will be sent to all teachers / staff via their office mailboxes.
- Senior Honors Night: Jennifer Potter
  - Monday, May 15th – will have cake, mints, nuts, punch. Need volunteers to help serve
- Senior Luncheon: Sue Schmidt and Shannon Barchett:
  - Tuesday, May 16th
- International Night:
  - SWIRCA/Ivy Room-Saturday, August 26, 2017
  - Dana Jones will chair this event, but looking for a shadow to then take over the event in 2018
- Barnes and Noble Book Fair:
  - New Chairman Christine Boss
  - In-Store Event 11-19-17
- Sign-Up Genius Subscription Recommendation: Amy Wolf
  - has reviewed Sign Up Genius vs Signup.com – opting to table for continued review and discussion in the future. Each system has its pros / cons.

**Chairmen Needed for 2017-2018 School Year:**

- 1) Back-to-School Breakfast Date: Monday, August 7th (need new chair or move responsibility to Hospitality committee)
- 2) Macy's Shop for a Cause: Can register for 2017 event in May
- 3) Ford Drive 4UR School Event: September Likely Date (date usually set in August once events at Ford Center and Victory are known)
- 4) PTSA Silent Auction at Main Street Attraction: October Likely Date (date will depend on events at Ford Center and Victory)
- 5) Shadow for Main Street Attraction Organizer: (Karen Cinelli will Chair one more year)

**Vice-President: Cheryl Brice**

No report

**President's Report: Karen Cinelli**

- Freshmen Orientation
  - Large crowd; parents and students combined into one night
  - received 3 volunteers for Treasurer position
  - Sold 18 memberships, 39 t-shirts, \$100 in decals and received \$228.00 in monetary donations
- Prom: April 22nd Parents needed to monitor YMCA parking lot 5:45 - 8:00 p.m.

- PTSA Meeting Schedule for 2017-2018 School Year  
–meeting room is already booked for August – January; will work to get remainder of year on Central Library calendar
- Officer Nominations in April/Elections in May for 2017-2018 School Year  
–Slate of officers include the following candidates:
  - For President: Karen Cinelli
  - For Vice President: Cheryl Bryce and Amy Wolf
  - For Secretary: Beth Hafele
  - For Treasurer: Amy Hoon , Charley Harrington and Albert Koch
- May PTSA Meeting: Special Guest Mr. Robert Koch II
  - Will have an appetizer reception prior to meeting

**Reminder:** School Out on Monday, April 17th: Reading Day

**Upcoming Meetings**

**May PTSA Meeting**

Central Library: Browning Room

Wednesday, May 10<sup>th</sup>

5:30pm-6pm – Appetizer Reception

6pm – 7:30pm – Meeting

Special Guest Speaker: Mr. Robert Koch II, Signature School Board President

Meeting adjourned

Respectfully Submitted,

Acting Secretary – Beth Hafele (in the absence of Allison Shira)