

Meeting was called to order at 6:00PM on Wednesday, April 8, 2020 by Signature PTSA Presidents Kim Wahl and Serena Laroia. Due to the COVID-19 lockdown, the meeting was held over Zoom with host Amy Hoon.

Attendance – A total of 25 members were present.

Signature School Update – With the current COVID-19 lockdown, Jean Hitchcock was the featured speaker and had some additional staff attend to provide updates as well. Key takeaways:

- The faculty has been meeting to lay out the best plan for the remainder of the year. They do anticipate some changes to the school year (which were announced later in the week).
- She stressed that they definitely intend to honor the seniors but exactly how still remains to be seen.
- There was a question about whether the freshman and sophomores would have finals. Jean indicated there may not be a uniform policy; there may be brief assessments along the way for some classes in lieu of finals.
- There was discussion of ensuring we communicate (school administration and PTSA) with each other to make sure we're both in the loop on what each other are doing for the seniors. Jean stressed that they definitely want to hear from the senior (a survey to senior parents was sent out the following week). One specific item was the senior class photo. Jean is checking on what their commitment is to Studio B before exploring alternatives.
- Jean said if parents have questions about the status or anything they should send them to her, and she'll forward on as needed.

Secretary Report – Tracy had sent the February and March 2020 minutes out with the invitation to the meeting for review and approval. LeAnn Freeman made a motion to approve the minutes; Amy Hoon seconded. The minutes were approved.

Treasurer Report – Linda let us know she has not yet gotten a bank statement for March so no budget report to share. We have about \$28,000 in our account. There was some discussion of the typical PTSA gift to the school that is made in the Spring each year. Because of the unusual circumstances of school being done remotely and it being unclear when things will be back to normal, a motion was made to hold on the gift this year, which is typically around \$5,000, at least until there is a better view of what this coming school year holds. Tracy McEuen made a motion to accept this idea of holding off (with the potential for never doing) the gift to the school this Spring. Kim Wahl seconded. It was approved.

Committee Reports

- Give Back Fundraisers: Not discussed.
- Spirit Wear: Kelly Weinzapfel indicated curb-side pick-up will be available at Southwest's location. There was some concern about if people did not feel comfortable picking up in person, and there was assurance that Southwest will be happy to hold items indefinitely. About 77 items were ordered. Given the recent upheaval right around order time, they were actually surprised we had that many orders. There was further discussion about the gym bags for incoming freshman and agreement to put on hold for now since the turnaround time is typically only about two weeks. Kelly did not order extras to be available at summer and fall events, but she is happy to do so if given that specific direction.

- Senior Activities: Because all typical senior activities (luncheon, honors night, graduation) will likely not be possible this year, we're looking for creative ideas. Several were mentioned during the meeting, but it was agreed it is too early to make decisions, and some things will be up to the school, not the PTSA. Downtown car parade, Zoom meeting luncheon, celebration at the drive-in were some of the ideas mentioned. It was agreed that we would send a note to parents asking them to send ideas for honoring the seniors to sigptsamember@gmail.com
- Freshman Summer PTSA Event: It's currently scheduled for Saturday, June 13th. Since things are unclear with freshman orientation, etc., it is only agreed at this point that there would only be one event with sack lunches. Some upper classmen may be asked to attend to give advice and to help with get-to-know-you activities. There may be a coinciding parent event. It could be pushed back to July or worst case, be done over Zoom.
- International Dinner: **SAVE THE DATE!** It is scheduled for August 22nd. Payment in full for the CK Newsome Center has already been made. It was agreed it should be advertised now, under the caveat 'conditions-permitting'. There is no chairperson yet for this event. Kelly Weinzapfel volunteered to help but not chair.
- Officer Nomination Committee: Serena Laroia, Amanda Pudleiner and Maria Bulkley were the committee members. The following slate was put forth for next year's officers for approval. No other members were nominated. Kelly Weinzapfel made a motion to approve. Amy Hoon seconded. Slate was approved. The current Board's term ends June 30th, 2020. The current and new boards meet over the summer.
 - Co-Presidents: LeAnn Freeman & Emily Elsea
 - Co-Vice Presidents: Natalie Steckler & Kelly Weinzapfel
 - Secretary: Amanda Pudleiner
 - Treasurer: Linda Sartore McClain

Meeting adjourned.

Respectfully submitted,

Secretary – Tracy McEuen

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Contact Us: sigptsamember@gmail.com